

OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
SECURITY AND COMMUNITY ACCESS COMMITTEE**

**Monday, April 22, 2019 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

AGENDA

- | | |
|----------------------------------------------|--------------|
| 1. Call to Order | Don Tibbetts |
| 2. Acknowledgment of Media | Don Tibbetts |
| 3. Approval of the Agenda | Don Tibbetts |
| 4. Approval of Meeting Report | Don Tibbetts |
| 5. Chair's Remarks | Don Tibbetts |
| 6. Member Comments (Items Not on the Agenda) | Don Tibbetts |

Reports:

- | | |
|--------------------------------------------|---------|
| 7. Gate Access Update | Tim Moy |
| 8. Disaster Preparedness Task Force Report | Tim Moy |
| 9. RV Update | Tim Moy |
| 10. Noteworthy Incidents | Tim Moy |
| 11. Security Statistics | Tim Moy |

Items for Discussion and Consideration:

- | | |
|--------------------------------|---------|
| 12. Traffic School Eligibility | Tim Moy |
| 13. Proximity Cards | Tim Moy |

Items for Future Agendas:

- | | |
|--------------------------|--|
| 14. Surveillance Cameras | |
|--------------------------|--|

Concluding Business:

- | | |
|-------------------------------------------------------|--|
| 15. Committee Member Comments | |
| 16. Date of Next Meeting – June 24, 2019 at 1:30 p.m. | |
| 17. Adjournment | |

Don Tibbetts, Chair
Tim Moy, Staff Officer
Telephone: 268-2356



REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, February 25, 2019 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts – Chair, Pat English, Ray Gros, Anthony Liberatore, Reza Bastani, John Frankel, and John Dalis

MEMBERS ABSENT: None

ADVISORS PRESENT: Larry Cunningham and Frank Tybor

ADVISORS ABSENT: None

OTHERS PRESENT: Diane Phelps, Annette Sabol Soule, and Bert Moldow

STAFF PRESENT: Tim Moy, Barbara Bridges, and Debbie Ballesteros

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:34 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda as presented.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the December 17, 2018 meeting report as presented.

CHAIRMAN'S REMARKS

Chair Tibbetts explained that there was nothing to report as things have been calm the last two months.

MEMBER COMMENTS ON NON-AGENDA ITEMS

Diane Phelps (5587-A) commented on the RFID penalty fee.

RESPONSE TO MEMBER COMMENTS

Tim Moy, Chief of Security, and Barbara Bridges, Resident Services Supervisor, responded to Ms. Phelps by explaining that the penalty fee charge is for the GRF decal.

Once a Resident moves out, the RFID is deactivated. If a Resident sells a vehicle with a RFID, they would be charged \$25 to obtain a new one.

REPORTS

Gate Access Update

Chief Moy updated the Committee on the status of Gates 2 and 8. He explained that he spoke to Ernesto Munoz, Maintenance and Construction Director, who stated that the Gates are scheduled to be completed on March 11th. The next gates on the list are Gates 3 and 7. Chief Moy indicated that he is in contact with the Orange County Sheriff's Department, Orange County Fire Authority, and Care Ambulance so they are aware of the gate closures and the gates that have hours changed temporarily. The Committee commented and asked questions.

Disaster Preparedness Task Force Report

Chief Moy informed the Committee that he has been meeting with the Disaster Preparedness Task Force Clubhouse Coordinators. He has met with Clubhouses 1, 3, 4, 5, and also Building 4008. He has the last two locations, Clubhouse 6 and Par 3 Golf Course, scheduled for this week. The purpose of these meetings is to review the floor plans of each facility and to determine what rooms could effectively accommodate Care & Reception Center needs.

Chief Moy also explained how the Towers recently contracted the same Emergency Plan Consultant that Laguna Woods Village used.

RV Update

Chief Moy stated that he meets with the RV Wheelers Club Members throughout the year. He explained that RV Lot B has the funding for a automated gate and should be installed sometime this year.

Noteworthy Incidents

Chief Moy informed the Committee that there were two alleged drunk driver accidents this past weekend. On Saturday, a driver took a turn and struck the light post by Gate 1. On Sunday, another driver struck the wall by Gate 3. Both drivers were arrested.

Chief Moy explained that he will be on Village TV this Wednesday talking about Drunk Driving.

Security Statistics

Chief Moy reported on the statistics for the Security Department that includes foot patrols, notice of violations, crimes, traffic collisions, RV lots, Social Services and the Compliance Division. Reports are attached to the official minutes of this meeting.

Reza Bastani, United Mutual Director, entered the meeting at 2:38 p.m.

ITEMS FOR DISCUSSION AND CONSIDERATION

Schedule of Traffic Monetary Penalties

Chief Moy explained that a new Schedule of Traffic Monetary Penalties will be going out in the Spring mailing. He informed the Committee that he will be writing a Staff Report for Golf Cart Charging to present to United and Third Mutuals. He would like to put a different fine for 1st, 2nd, and 3rd Offense.

By consensus, the Committee approved the motion to have the initial fine set at \$100.

Chief Moy stated that for the next Committee meeting, he will bring forth a Staff Report for certain violations that should not be eligible for Traffic School.

ITEMS FOR FUTURE AGENDAS

Proximity Cards

Annette Sabol Soule (3428-C) explained that the proximity cards can be effective in obtaining data on resident use of facility and other amenities in the Village.

Surveillance Cameras

CONCLUDING BUSINESS

Committee Member Comments

Frank Tybor stated that he would volunteer as a testing subject for the hardwired fire devices.

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, April 22, 2019, at 1:30 p.m. in the Laguna Woods Village Community Center, Board Room.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:59 p.m.



Don Tibbetts, Chair

SECTOR ORIENTED SECURITY

FOOT PATROLS 2017

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Monthly Avg
Fire Issues	0	4	8	3	2	3	5	7	7	2	5	6	52	4.3
Hazards	19	54	65	60	46	49	48	84	34	31	46	32	568	47.3
Lights	103	158	63	50	63	52	37	63	48	64	69	116	886	73.8
Maintenance	20	17	16	11	28	24	18	15	20	18	22	11	220	18.3
Perm. Fence	8	12	14	21	26	22	5	6	2	11	8	3	138	11.5
Pests	0	0	0	1	1	0	0	1	3	4	2	0	12	1.0
Signs	6	4	12	6	5	2	5	0	2	2	5	2	51	4.3
Miscellaneous	40	33	59	58	119	50	121	95	83	107	131	152	1048	87.3
TOTAL	196	282	237	210	290	202	239	271	199	239	288	322	2975	

FOOT PATROLS 2018

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Monthly Avg
Fire Issues	2	2	6	14	4	0	0	0	0	0	0	0	28	2.3
Hazards	19	26	19	60	60	73	58	67	57	44	30	101	614	51.2
Lights	100	42	67	92	40	24	23	31	16	24	13	20	492	41.0
Maintenance	3	7	8	19	11	6	21	24	10	8	10	10	137	11.4
Perm. Fence	2	6	1	8	13	4	0	6	2	4	4	0	50	4.2
Pests	0	1	0	0	0	1	3	0	0	2	2	0	9	0.8
Signs	3	1	0	1	1	0	0	1	2	1	1	1	12	1.0
Miscellaneous	146	33	79	208	75	146	171	212	79	191	148	94	1582	131.8
TOTAL	275	118	180	402	204	254	276	341	166	274	208	226	2924	

FOOT PATROLS 2019

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Monthly Avg
Fire Issues	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Hazards	81	72	105	0	0	0	0	0	0	0	0	0	258	86.0
Lights	47	17	12	0	0	0	0	0	0	0	0	0	76	25.3
Maintenance	25	13	38	0	0	0	0	0	0	0	0	0	76	25.3
Perm. Fence	0	0	5	0	0	0	0	0	0	0	0	0	5	1.7
Pests	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Signs	1	3	0	0	0	0	0	0	0	0	0	0	4	1.3
Miscellaneous	96	87	109	0	0	0	0	0	0	0	0	0	292	97.3
TOTAL	250	192	269	0	0	0	0	0	0	0	0	0	711	

LEGEND

Fire Issues	--	Clutter, flammable liquids, electrical wiring, etc
Hazards	--	Raised and cracked walkways, steps and curbs, any potential tripping hazards or safety hazards
Lights	--	Non-functioning Laguna Woods Village exterior lights and non-functioning Edison street lights
Maintenance	--	Failing sprinkler systems, railings, landscaping issues (i.e.fallen branches, etc.) and other maintenance failures
Perimeter Fence	--	All perimeter walls and associated barbed wire failures
Pests	--	Rodent and insect infestations
Signs	--	Traffic sign, CDS signs, Manor number signs, and all other miscellaneous signs
Miscellaneous	--	All areas not specifically addressed in the above categories

Social Services - YTD 2017/2018/2019 CHIEF COMPLAINTS ON SECURITY REPORTS

2017

MONTH	Falls Inside	Falls Outside	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	Non-Medical	TOTAL	% of Total
Jan.	15	29	22	9	4	10	5	1	2	97	7.3%
Feb.	30	24	23	19	2	6	7	4	12	127	9.6%
March	35	23	29	13	1	5	8	0	7	121	9.1%
April	39	26	20	15	2	2	10	0	12	126	9.5%
May	30	17	27	15	1	5	7	1	11	114	8.6%
June	32	17	29	12	9	3	6	4	15	127	9.6%
July	30	22	15	17	2	5	6	2	16	115	8.7%
Aug.	30	27	22	14	3	5	2	4	11	118	8.9%
Sept.	19	22	17	7	1	2	6	1	12	87	6.6%
Oct.	36	28	16	11	2	8	6	0	4	111	8.4%
Nov.	19	16	25	8	3	3	11	0	9	94	7.1%
Dec.	25	16	20	5	5	3	9	0	8	91	6.9%
Total	340	267	265	145	35	57	83	17	119	1328	
% of Total	25.6%	20.1%	20.0%	10.9%	2.6%	4.3%	6.3%	1.3%	9.0%		

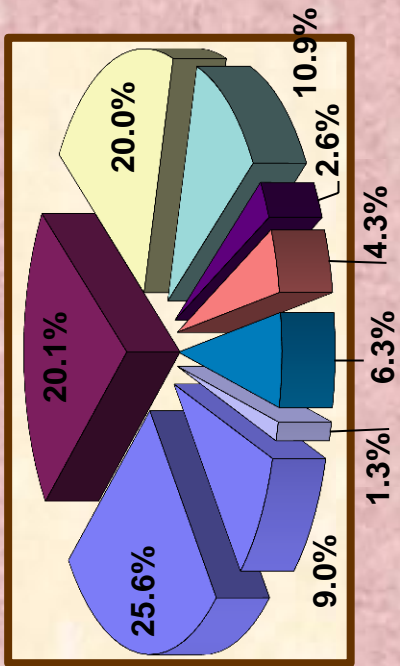
2018

MONTH	Falls Inside	Falls Outside	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	Non-Medical	TOTAL	% of Total
Jan.	32	19	24	13	2	5	10	1	14	120	7.8%
Feb.	24	21	26	7	3	6	8	2	8	105	6.8%
March	24	28	21	14	10	9	5	5	17	133	8.6%
April	31	19	18	24	0	4	11	2	29	138	8.9%
May	40	17	21	16	3	3	12	0	18	130	8.4%
June	46	29	26	15	3	8	10	2	15	154	9.9%
July	42	23	14	13	4	10	11	2	29	148	9.6%
Aug.	35	24	17	14	3	7	13	4	12	129	8.3%
Sept.	23	24	15	6	4	4	6	1	10	93	6.0%
Oct.	31	18	22	10	8	6	16	0	20	131	8.5%
Nov.	29	17	23	8	5	4	25	0	9	120	7.8%
Dec.	46	26	21	3	9	13	12	8	9	147	9.5%
Total	403	265	248	143	54	79	139	27	190	1548	
% of Total	26.0%	17.1%	16.0%	9.2%	3.5%	5.1%	9.0%	1.7%	12.3%		

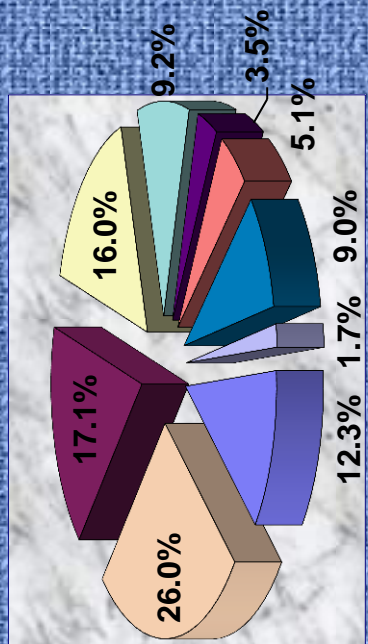
2019

MONTH	Falls Inside	Falls Outside	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	Non-Medical	TOTAL	% of Total
Jan.	41	20	21	11	1	6	10	3	11	124	31.4%
Feb.	39	23	14	6	12	3	13	0	19	129	32.7%
March	43	32	24	0	5	4	20	0	14	142	35.9%
April										0	0.0%
May										0	0.0%
June										0	0.0%
July										0	0.0%
Aug.										0	0.0%
Sept.										0	0.0%
Oct.										0	0.0%
Nov.										0	0.0%
Dec.										0	0.0%
Total	123	75	59	17	18	13	43	3	44	395	
% of Total	31.1%	19.0%	14.9%	4.3%	4.6%	3.3%	10.9%	0.8%	11.1%		

SOCIAL SERVICES - 2017
CHIEF COMPLAINTS FROM SECURITY REPORTS

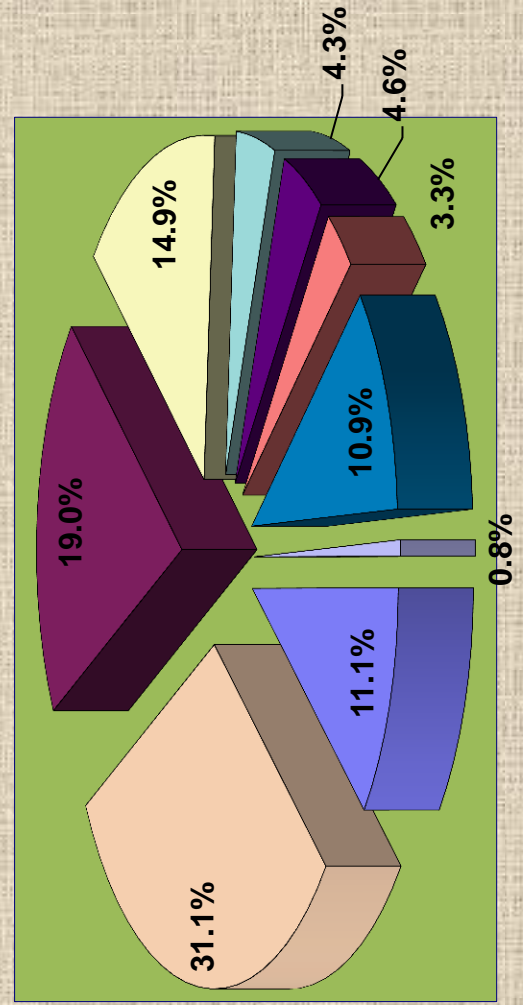


SOCIAL SERVICES - 2018
CHIEF COMPLAINTS FROM SECURITY REPORTS



- Falls Inside
- Falls Outside
- Death
- Neighbor Dispute
- Sheriff Matter
- Safety Issues
- Confusion
- Medical

SOCIAL SERVICES - 2019
CHIEF COMPLAINTS FROM SECURITY REPORTS



NOTICE OF VIOLATIONS

MARCH 2019

VIOLATIONS	Gates 1,2,3,4			Gates 5,6			Gates 7,8,9,10			Gate 14			Gate 11			GRF			TOTALS		
	YTD 2018	MAR	YTD 2019	YTD 2018	MAR	YTD 2019	YTD 2018	MAR	YTD 2019	YTD 2018	MAR	YTD 2019	YTD 2018	MAR	YTD 2019	YTD 2018	MAR	YTD 2019	YTD 2018	MAR	YTD 2019
601 SPEED +11-15	80	10	53	1	1	20	105	19	100	0	0	0	0	0	0	0	0	0	186	30	173
602 SPEED 16+	7	1	4	0	0	0	29	6	32	0	0	0	0	0	0	0	0	0	36	7	36
610 STOP SIGN	35	13	30	34	12	19	75	10	44	1	0	3	0	0	0	0	0	0	145	35	96
660 UNLICENSED DRIV.	9	2	7	1	1	1	8	1	10	0	0	0	0	0	0	0	0	0	18	4	18
ALL OTHER MOVING*	1	0	0	1	0	0	1	0	1	0	0	0	0	0	0	0	0	0	3	0	1
700 NO PARKING	34	23	49	32	8	35	6	3	9	3	0	0	0	0	0	0	0	0	75	34	94
720 LIMITED PARKING	0	3	56	0	0	0	0	4	4	1	0	0	0	0	0	0	0	0	1	7	60
725 EXPIRED REG	79	30	64	36	25	71	41	17	72	11	2	7	0	0	1	0	0	0	167	74	215
727 NO DECAL/OPP	75	25	227	28	31	148	54	35	144	11	13	18	0	0	0	0	0	0	168	104	537
811 HANDICAPPED	2	1	6	1	0	0	1	1	2	0	0	0	0	0	0	1	0	2	5	2	10
ALL OTHER PARKING**	45	33	89	22	31	72	12	23	54	2	2	5	1	0	0	2	0	1	84	89	221
RV VIOLATIONS***	0	0	0	13	2	3	1	0	0	0	0	0	0	0	0	0	0	0	14	2	4
TOTALS	367	141	585	169	111	369	333	119	472	29	17	33	1	0	1	3	0	5	902	388	1465

* All other moving violations include S-Codes: 600, 620, 630, 640, 650, 680, 690, 691 and 695

** All other parking violations include S-Codes: 0010, 721, 722, 723, 724, 726, 730 and 800

*** Recreational Vehicle (RV) violations include S-Codes: 820, 830, 840, 850, 860 and 870

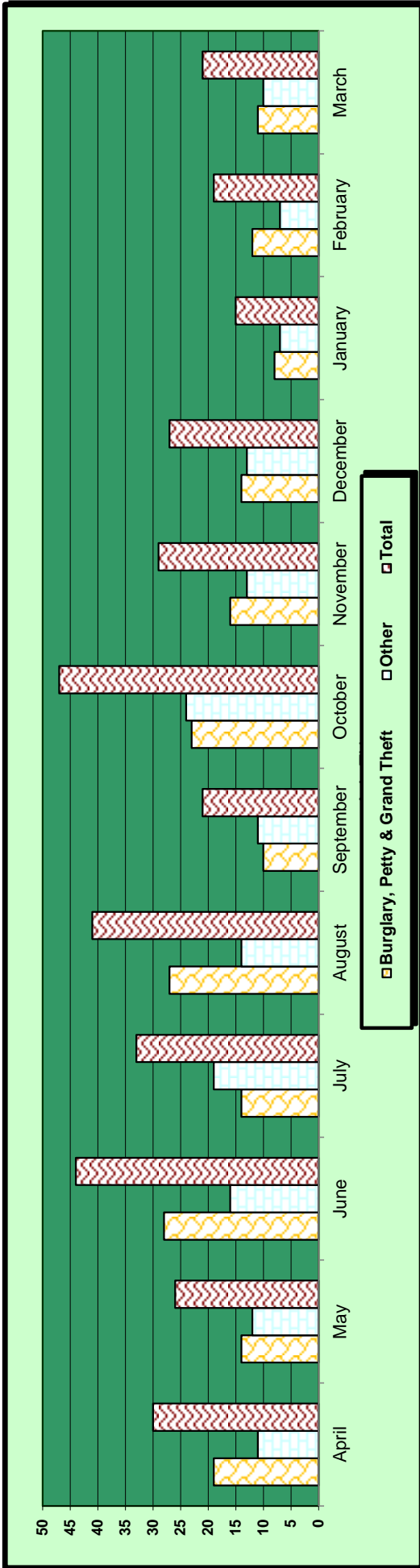
CRIMES REPORT

March 2019

	GATE 1,2,3,4		GATE 5,6		GATE 7,8,9,10		GATE 14		GATE 11		GRF		TOTALS	
	YTD 2018	MAR 2019	YTD 2018	MAR 2019	YTD 2018	MAR 2019	YTD 2018	MAR 2019	YTD 2018	MAR 2019	YTD 2018	MAR 2019	YTD 2018	MAR 2019
VIOLATIONS														
70 BURGLARY AUTO	0	0	2	1	0	0	0	0	0	0	0	0	1	0
90 BURGLARY RESIDENCE	1	0	0	1	0	0	0	0	0	0	0	0	2	0
150 DISTURBANCE	7	0	2	0	2	5	3	3	0	0	1	4	14	6
260 FRAUD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
370 MALICIOUS MISCHIEF	5	0	2	0	1	3	0	1	2	0	1	1	6	3
500 GRAND THEFT	3	0	0	5	0	0	0	0	0	0	0	0	8	0
505 AUTO THEFT	0	0	0	0	0	1	0	0	0	0	0	0	0	0
510 PETTY THEFT	25	3	7	6	2	11	2	3	5	1	0	6	40	11
520 TRESPASSING	1	1	2	0	0	0	0	0	0	0	0	0	1	1
TOTALS	42	4	15	13	5	20	5	7	10	1	0	11	72	21
														54

CRIMES REPORT

Twelve Month Rolling Trend Report



CODE	April	May	June	July	August	September	October	November	December	January	February	March	Mth. Ave.
70	1	0	1	0	0	1	1	1	0	0	2	0	0.6
90	0	0	0	0	1	0	1	0	0	0	0	0	0.2
500	1	1	2	3	1	0	6	2	2	0	1	0	1.6
505	0	0	0	0	1	0	1	1	0	0	1	0	0.3
510	17	13	25	11	24	9	14	12	12	8	8	11	13.7
Sub-total	19	14	28	14	27	10	23	16	14	8	12	11	16.3
150	5	4	7	9	6	4	14	8	5	3	2	6	6.1
260	1	0	0	0	0	0	0	0	0	0	0	0	0.1
370	5	8	9	7	4	5	9	2	5	3	3	3	5.3
520	0	0	0	3	4	2	1	3	3	1	2	1	1.7
Sub-Total	11	12	16	19	14	11	24	13	13	7	7	10	13.1
Total	30	26	44	33	41	21	47	29	27	15	19	21	29.4

70	Burglary (auto)	505	Auto Theft	260	Fraud
90	Burglary (residence)	510	Petty Theft	370	Malicious Mischief
500	Grand Theft	150	Disturbance	520	Trespassing

April 2018 - March 2019

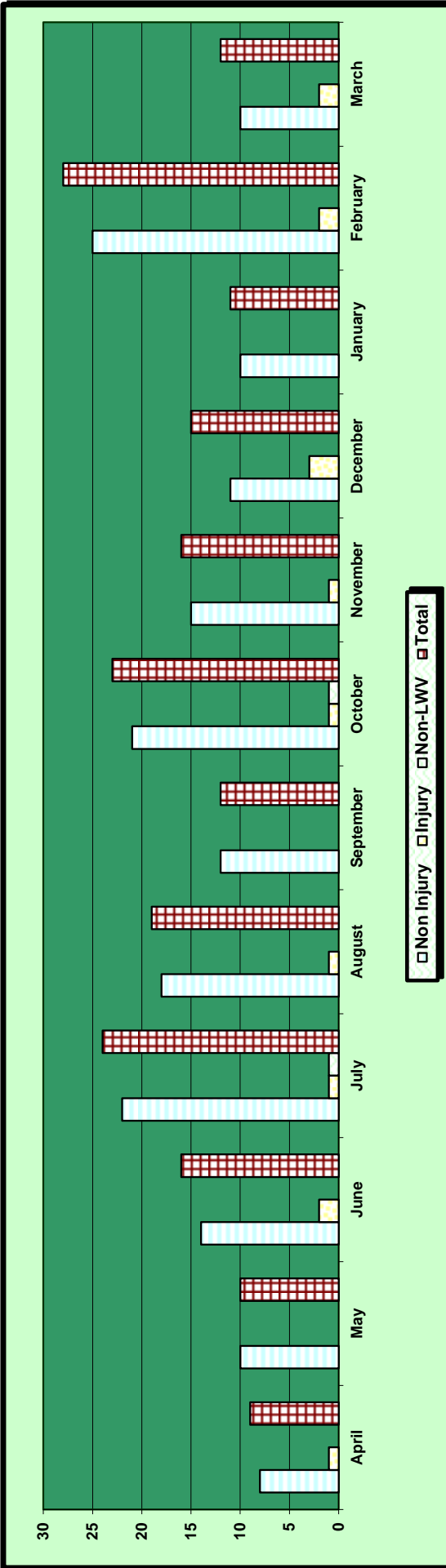
TRAFFIC COLLISIONS

MARCH 2019

VIOLATIONS	GATE 1,2,3,4		GATE 5,6		GATE 7,8,9,10		GATE 14		GATE 11		GRF		TOTALS			
	YTD 2018	YTD 2019	YTD 2018	YTD 2019	YTD 2018	YTD 2019	YTD 2018	YTD 2019	YTD 2018	YTD 2019	YTD 2018	YTD 2019	YTD 2018	YTD 2019		
650 HIT AND RUN	2	1	3	2	1	1	1	0	0	0	0	4	0	0	2	5
1000 NON-INJURY	7	2	15	6	3	13	5	1	4	0	0	3	2	8	24	40
1010 INJURY	1	0	1	1	0	1	3	1	1	0	0	0	0	0	5	3
1020 FATALITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1030 INJURY/FATALITY	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1
1050 COLLISION OUTSIDE LWV	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2
TOTALS	10	3	19	9	4	15	9	2	6	0	0	3	0	0	38	51

TRAFFIC COLLISIONS

Twelve Month Rolling Trend Report



CODE	April	May	June	July	August	September	October	November	December	January	February	March	Mth. Ave.
650	3	2	1	3	2	0	0	3	1	1	2	2	1.7
1000	5	8	13	19	16	12	21	12	10	9	23	8	13.0
Sub-total	8	10	14	22	18	12	21	15	11	10	25	10	14.7
1010	1	0	2	1	1	0	1	1	2	0	2	1	1.0
1020	0	0	0	0	0	0	0	0	0	0	0	0	0.0
1030	0	0	0	0	0	0	0	0	1	0	0	1	0.2
Sub-Total	1	0	2	1	1	0	1	1	3	0	2	2	1.2
1050	0	0	0	1	0	0	1	0	1	1	1	0	0.4
Sub-Total	0	0	0	1	0	0	1	0	1	1	1	0	0.4
Total	9	10	16	24	19	12	23	16	15	11	28	12	16.3

650	Hit & Run Accident	1020	Fatality Accident
1000	Non-Injury Accident	1030	Injury/Fatality Accident
1010	Injury Accident	1050	Outside Collision

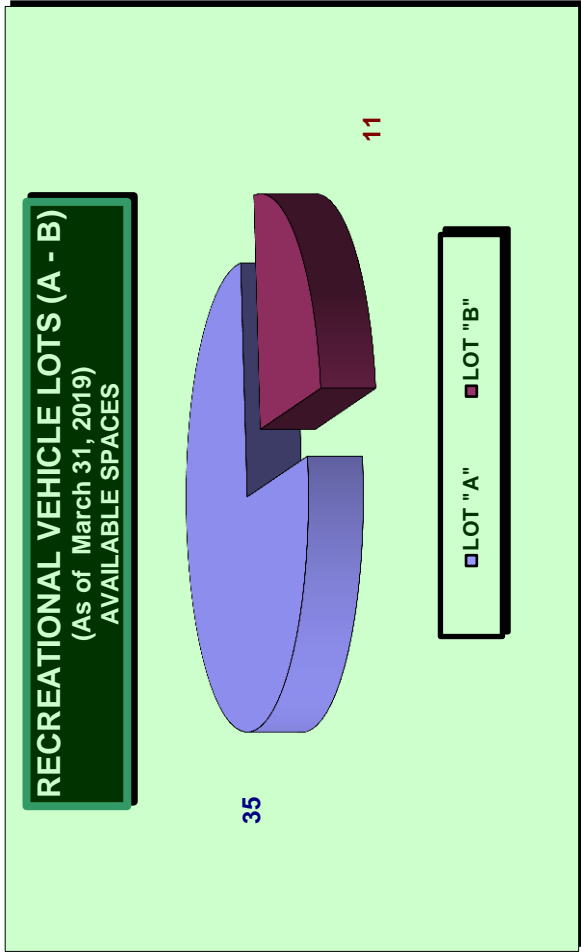
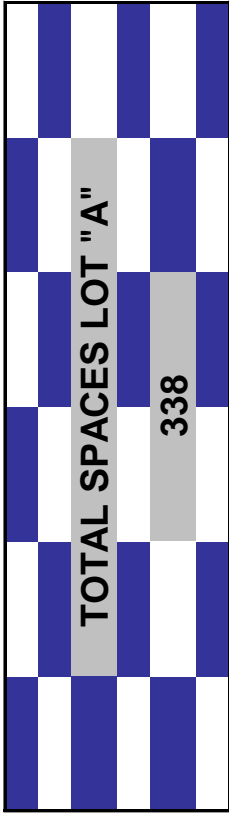
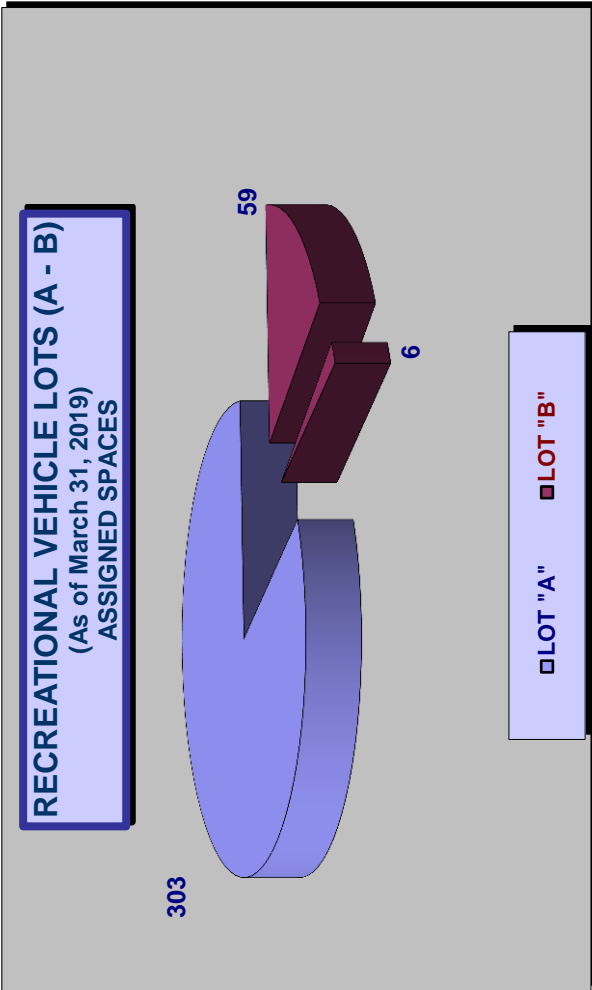
RECREATIONAL VEHICLE LOTS (A - B)

3/31/2019

SPACE AND VACANCIES			
	LOT "A"		LOT "B"
TOTAL SPACES	338		76
ASSIGNED RV SPACES	303		59
COMMERCIAL VEHICLES			6
VACANCIES	35		11

WAITING LIST			
SPACE SIZE	NUMBER	SPACE SIZE	NUMBER
13 Feet		26 Feet	1
14 Feet		27 Feet	1
15 Feet		28 Feet	
16 Feet		30 Feet	4
17 Feet		31 Feet	3
18 Feet		32 Feet	1
19 Feet	2	33 Feet	
20 Feet	1	34 Feet	1
21 Feet		35 Feet	2
22 Feet		36 Feet	
23 Feet	3	38 Feet	1
24 Feet	2	40 Feet	1
25 Feet	1	45 Feet	1
	9		16
		TOTAL	25

SPACES AVAILABLE			
LOT "A"		LOT "B"	
SPACE SIZE	NUMBER	SPACE SIZE	NUMBER
14 Feet		12 Feet	
16 Feet	1	13 Feet	
17 Feet	2	14 Feet	
18 Feet	1	16 Feet	
19 Feet		17 Feet	
20 Feet		18 Feet	
21 Feet		19 Feet	
22 Feet	1	20 Feet	
23 Feet	1	21 Feet	
24 Feet	1	22 Feet	
25 Feet	4	23 Feet	1
26 Feet	3	24 Feet	
27 Feet		25 Feet	1
28 Feet		26 Feet	6
29 Feet		27 Feet	
30 Feet	2	28 Feet	
30.5 Feet	2	29 Feet	
31 Feet	7	30 Feet	
32 Feet	1	31 Feet	1
33 Feet	1	32 Feet	1
34 Feet		33 Feet	
35 Feet	3	34 Feet	
36 Feet	1	37 Feet	1
37 Feet		40 Feet	
38 Feet	1	41 Feet	
39 Feet	1	48 Feet	
45 Feet	1	49 Feet	
48 Feet	1	57 Feet	
	35		11



GRF Membership Disciplinary Report

	Nov	Dec	Jan	Feb	March
Total Number of Cases:	46	62	111	120	128
Cases Resolved this Month:	38	43	39	20	37

Allegations:

Abandoned Vehicle:	-	1	1	1	1
Commercial Vehicle:	-	1	1	1	1
Decal Missing:	5	7	2	2	1
Garden Center Violation:	32	7	33	33	32
Gate Clearance:	2	10	13	18	22
Golf Course Violation:	-	1	1	1	1
Non-Payment of Fines:	5	32	49	57	63
Nuisance:	1	2	6	9	12
Recreation Policy:	1	1	3	4	5
RV Violations:	-	-	1	1	1
Traffic Violations:	-	-	1	3	4

STAFF REPORT

DATE: April 22, 2019
FOR: Security & Community Access Committee
SUBJECT: Traffic School Eligibility

RECOMMENDATION

Staff recommends the Board amend the Laguna Woods Village Vehicle, Traffic, and Parking Rules to specify the types of traffic violations eligible for Traffic School.

BACKGROUND

The Security Department is responsible for the administration of the Laguna Woods Village Vehicle, Traffic, and Parking Rules; including coordination of Traffic School. Traffic School is a two hour class that any individual can attend for traffic violations in lieu of paying the appropriate traffic fine. Traffic School is designed for Laguna Woods Village drivers, addresses traffic safety topics, and is available to an individual once during any three-year period.

DISCUSSION

Staff recommends that certain violations be ineligible for Traffic School, including Parking, RV Lot Parking, and Handicap Parking. In addition, specific moving violations such as Reckless Driving, Unlicensed Driver, and Hit and Run are serious violations that endanger the community and should not be permitted to avoid the higher fine by signing up for Traffic School. Other parking violations including the Electric Charging fines, are not related to the material discussed in Traffic School. The proposed change will provide consistency and remove the alternative in the Rules and Regulation allowing individuals to use Traffic School to avoid paying the appropriate traffic fines.

FINANCIAL ANALYSIS

The traffic fines are designed primarily as a deterrent to help enforce community rules and regulations. The revenue collected is used to offset the administrative costs associated with a citation such as enforcement, filling, data entry, correspondence with the driver/Owner, and scheduling traffic hearings. A \$20 fee is charged to partially offset administrative costs and the modifications proposed above are not anticipated to have a significant impact on revenue.

Prepared By: Blessilda Wright, Compliance Supervisor

Reviewed By: Tim Moy, Chief of Security
Siobhan Foster, Chief Operating Officer
Betty Parker, Chief Financial Officer

ATTACHMENT(S)

Attachment 1: Redline Laguna Woods Village Vehicle, Traffic, and Parking Rules

Attachment 2: Schedule of Traffic Monetary Penalties with asterisks for violations ineligible for traffic school

LAGUNA WOODS VILLAGE VEHICLE, TRAFFIC, AND PARKING RULES

Adopted May 6, 2014, Resolution 90-14-21;
Revised: September 19, 2017, Resolution 03-17-76; June 7, 2016, Resolution 90-16-24 and Resolution 90-16-26; April 12, 2016, Resolution 01-16-32; May 5, 2015, Resolution 09-15-29; April 7, 2015; January 20, 2015; and December 2, 2014, Resolution 90-14-73; and June XX,XXX

The following Vehicle, Traffic, and Parking Rules are strictly enforced and applicable to all pedestrians and persons controlling or operating vehicles on any real property regulated by the Golden Rain Foundation of Laguna Woods (GRF). This generally refers to the streets, sidewalks, parking areas, clubhouses, grounds, and other amenities overseen by GRF.

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1. PREFACE

In order to promote safety, all drivers, pedestrians, and vehicles must follow the same rules of the road as are expected on public streets, unless otherwise specified in herein.

Enforcement is the responsibility of the Laguna Woods Village Security Division, unless otherwise designated by law. All persons must stop when directed or signaled by a member of Security and provide all items of identification as requested, such as GRF identification card, driver's license, vehicle registration, gate pass, etc.

Security Officers will issue Notices of Violation for violation of these rules. Persons in violation may be subject to a fine and other disciplinary action. Vehicles parked in violation may be subject to a fine, and towed-away at the vehicle owner's expense.

The MEMBER is responsible for any violation occurring in their ASSIGNED PARKING. The MEMBER is responsible for any violation committed by their delegate, invitee, renter or lessee, and any invitee of a delegate, renter or lessee.

2. DEFINITIONS

Words appearing in ALL CAPITAL LETTERS are defined in this section.

a. ABANDONED VEHICLE - A MOTOR VEHICLE having either of the following attributes:

- i. Appears deserted, neglected, unsightly, or INOPERABLE.
- ii. If in UNASSIGNED PARKING, has not been moved within a 21 day period unless previously receiving written authorization from the Security Division. (See Section 7.5 - Resident's Extended Parking).

b. ASSIGNED PARKING - A defined parking location such as a carport, parking garage space, or MANOR driveway or garage that has both of the following attributes:

- i. Is regulated by a Mutual Corporation or GRF.
- ii. Is allotted as an exclusive use area of a particular MANOR.

c. BICYCLE - A device, upon which a person can ride, propelled by human power through pedals, a belt, chain, or gears and having one or more wheels.

i. A motorized bicycle is classified as a MOTOR VEHICLE, not a BICYCLE.

d. COMMERCIAL VEHICLE - A vehicle displaying any of the following attributes:

i. Of a type used or maintained for the transportation of persons for hire, compensation, or profit. Examples: Taxi cab, limousine, any vehicle originally designed to carry 12 or more passengers.

ii. Designed, used, or maintained primarily for the transportation of property. Includes any vehicle mounted with a utility body/bed, or aftermarket storage chest, equipment carrier or other structure designed to secure goods. However, a carrier designed for specific sports or athletic equipment (e.g. bicycle or ski rack) is acceptable.

iii. Used, specially equipped, or advertised for commercial purposes. Examples: MOTOR TRUCK, cargo trailer, PICKUP TRUCK with a ladder rack or utility body or stake panels, or carrying visible tools or merchandise, van with business advertising displayed or carrying visible tools, chests, racks or merchandise, sedan with applied lettering advertising a business.

EXCEPTIONS: PICKUP TRUCKS and passenger vehicles (including commuter carpooling vans of up to 11 passenger capacity) are not COMMERCIAL VEHICLES unless used, specially equipped, or advertised for commercial purposes.

e. EMPLOYEE - A person who is employed by the managing agent.

f. GRF - The Golden Rain Foundation of Laguna Woods.

g. GOLF CART - A MOTOR VEHICLE having all of the following attributes:

i. Having not less than three wheels in contact with the ground.

ii. Having an unladen weight of less than 1,300 pounds.

iii. Designed to be operated at no more than 20 mph.

iv. Designed to carry golf equipment and passengers.

v. Is exempt from California Motor Vehicle Registration.

h. GOLF CAR - A MOTOR VEHICLE that has all the attributes of a Low Speed Vehicle (LSV) or Neighborhood Electric Vehicle (NEV):

i. Having 4 wheels.

ii. Having a gross vehicle weight rating of less than 3,000 pounds.

iii. Designed to attain a speed of more than 20 miles per hour and not more than 25 miles per hour on a paved level surface.

iv. May legally be driven on public streets with a maximum speed limit of 35 miles per hour.

v. Requires government motor vehicle registration on a public street.

- i.** GUEST - A NON-RESIDENT approved for entry into LAGUNA WOODS VILLAGE by an authorized party for a MANOR, or by the managing agent.
- j.** GUEST PARKING - A parking location that is marked as such by a sign, or curb or pavement marking is reserved for GUEST use only.
- k.** LOW SPEED VEHICLE (LSV) - See GOLF CAR.
- l.** LAGUNA WOODS VILLAGE - Any real property governed by GRF or a Mutual Corporation in LAGUNA WOODS VILLAGE.
- m.** INOPERABLE VEHICLE - A partial or complete vehicle displaying any of the following attributes:
 - i. Does not show current, government issued license and registration for on-street operation.
 - ii. Is government registered with a classification of non-operational, or for a use other than on-street. Examples: "Planned Non Operation," "Off Highway Vehicle," and watercraft registrations.
 - iii. Lacks any original and complete design component. (Examples: motor, fender, hood, wheel, light).
 - iv. Appears unable to legally or safely operate on the street in its present condition. Examples: Does not run, shows significant disassembly or collision damage, leaking fluids, flat tire, tire off ground, vehicle up on blocks.
 - v. Presents a nuisance or hazard as determined by GRF.
- n.** MANOR - A dwelling unit in LAGUNA WOODS VILLAGE.
- o.** MEMBER - The person having legal accountability to GRF or a Mutual Corporation for a Manor. A MEMBER is subject to the payment of a fine and other disciplinary action imposed by GRF for any violation committed by the MEMBER, or any delegate, occupant, lessee, renter, invitee or guest of the MEMBER.
- p.** MOTOR TRUCK - A MOTOR VEHICLE designed, used, or maintained primarily for the transportation of property.
- q.** MOTOR VEHICLE - A vehicle that is self-propelled.
EXCEPTIONS:
 A self-propelled wheelchair, invalid tricycle, electric personal assistive mobility device (Example: Segway) or motorized quadricycle.
- r.** MUTUAL CORPORATION – refers to United Laguna Woods Mutual (ULWM) and Third Laguna Hills Mutual (TLHM).

- s. NEIGHBORHOOD ELECTRIC VEHICLE (NEV)** - See GOLF CAR.
- t. NON-RESIDENT** - A person who is not a legal occupant of a MANOR in LAGUNA WOODS VILLAGE.
- u. NON-RESIDENT VEHICLE** - Any vehicle not registered as a RESIDENT VEHICLE with GRF. A NON-RESIDENT is subject to confiscation of their gate pass and other loss of community access privileges as determined by the Community Access Department, and assessment of a fine and other disciplinary action imposed by GRF for any violation committed by the NON-RESIDENT.
- v. EMPLOYEE** – staff member of Village Management Services, Inc. An employee is subject to disciplinary action, including potential loss of driving privileges, in accordance with the managing agent’s Human Resources policy and procedure.
- w. PICKUP TRUCK** - A MOTOR TRUCK having all of the following attributes:
 - i. Is equipped with an open box-type bed not exceeding 9 feet in length.
 - ii. Has an overall vehicle length not exceeding 22 feet.
 - iii. Has only 2 axles.
 - iv. Has an unladen weight of less than 8,001 pounds.
 - v. Has a manufacturer’s gross vehicle weight rating not to exceed 11,500 pounds in single rear wheel configuration, or 14,000 pounds in dual rear wheel configuration.

PICKUP TRUCK does not include a vehicle otherwise meeting the above definition that is equipped with a bed-mounted storage compartment unit commonly called a “utility body” or “utility bed.”

A vehicle otherwise meeting the above definition that displays advertising, or is mounted with equipment carrier or other structure designed to secure goods is deemed to be a COMMERCIAL VEHICLE. However, a carrier designed for specific sports or athletic equipment (e.g. bicycle or ski rack) is acceptable.

A PICKUP TRUCK mounted with a camper unit extending over the cab or equipped with food preparation and sleeping areas is deemed to be a RECREATIONAL VEHICLE.

- x. PEDESTRIAN** - A person who is either of the following:
 - i. On foot or using a means of conveyance propelled by human power other than a BICYCLE.
 - ii. Operating a self-propelled or motorized wheelchair, invalid tricycle, electric personal assistive mobility device (Example: Segway) or motorized quadricycle.

- y. RECREATIONAL VEHICLE (RV)** - A vehicle so defined in the GRF Recreational Vehicle (RV) Parking Areas Rules and Regulations.
- z. RESERVED PARKING** - A parking location that is marked as such by a sign, or curb or pavement marking is set-aside for use only by the named user(s).
- aa. RESIDENT** - An approved legal occupant of a MANOR in LAGUNA WOODS VILLAGE. A RESIDENT is subject to the payment of a fine and other disciplinary action imposed by GRF for any violation committed by the RESIDENT, or any delegate, occupant, lessee, renter, invitee or guest of the RESIDENT. Responsibility for non-compliance with any such disciplinary action transfers to the applicable MEMBER.
- bb. RESIDENT VEHICLE** - A vehicle that has all of the following attributes:
 - i. A RESIDENT has exclusive use thereof.
 - ii. Is of a type approved by GRF.
 - iii. Is registered with GRF and displays a valid GRF decal.
- cc. SAFELIST** - ***A register maintained by the Security Division to document vehicles granted a limited exception to certain parking rules.*** Examples: Extended RESIDENT'S absence, overnight RV parking, late night calls for overnight guests without a parking permit.
- dd. SPONSOR** - ***A RESIDENT, MEMBER or delegate for a MANOR, who approves the admission of any NON-RESIDENT into Laguna Woods Village;*** A person representing an organization or business entity for the purpose of requesting entry for themselves or another into Laguna Woods Village. If a GUEST fails to pay a fine or comply with other disciplinary requirements determined by GRF, responsibility transfers to the RESIDENT SPONSOR who authorized the violator into Laguna Woods Village. Responsibility for non-compliance with any such disciplinary action by the SPONSOR transfers to the applicable MEMBER.
- ee. UNASSIGNED PARKING** - A proper parking location having both of the following attributes:
 - i. Not an ASSIGNED PARKING space for a particular MANOR or RESIDENT.
 - ii. Not designated as GUEST PARKING or RESERVED PARKING.
- ff. UNAUTHORIZED VEHICLE** - A vehicle having both of the following attributes:
 - i. NON-RESIDENT VEHICLE.
 - ii. Parked IN LAGUNA WOODS VILLAGE at any time between the hours of 12:00 a.m. (midnight) and 6:00 a.m. without displaying a valid GRF Overnight Parking Permit.
- gg. VISITOR PARKING** – see GUEST PARKING

3. AUTHORITY

GRF, ULWM, and TLHM establishes and updates these rules, and decides upon fines and other disciplinary actions for violations.

- a. Fines and other disciplinary actions may be greater for repeated violations within a 3 year period.
- b. GRF, at its discretion may approve case-by-case exceptions to these rules.
- c. GRF endorses the traffic rules of the Mutual Corporations.
- d. GRF will appoint a committee, named Laguna Woods Village Traffic Hearings, for the purpose of enforcement hearings with respect to the notices of violation, and the imposition of the corresponding fines when the committee considers the violation to have been committed as charged. The Laguna Village Traffic Hearings will be comprised of the following:
 - i. One director of GRF, and one director of each of the Mutual, each to be appointed by the board of directors of which s/he is a member;
 - ii. Members of the Traffic Hearing shall rotate as the presiding member each month, with the presiding member refraining from voting on the issue of guilt to innocence of the person charged with the violation under consideration unless a member is absent and/or the vote of the presiding member is necessary to render a majority verdict;
 - iii. The Traffic Hearings will schedule Hearings as necessary to adjudicate Notices of Violation.
 - iv. The Traffic Hearings are held as an open meeting in which the alleged violator is invited to attend. The alleged violator has the right to request their hearing be held in close session.
- e. Notices of violation, traffic hearings, assessment of fines and other disciplinary actions are administrative processes of GRF and the Mutual Corporations in Laguna Wood Village.

4. ENFORCEMENT

Enforcement of these rules is the responsibility of the Laguna Woods Village Security Division, unless otherwise designated by law. Security Officers will issue a Notice of Violation for any violation of these rules.

- a. All persons must stop when directed or signaled by any member of Security, and provide all items of identification as requested, such as GRF identification card, driver's license, vehicle registration, and gate pass.
- b. Violations may result in tow-away at the vehicle owner's expense.
- c. Traffic Hearings:
 - i. Following a Notice of Violation, the alleged violator will be sent a letter, Traffic Hearing Notice, scheduling a hearing date and time. This letter will be sent at least 15 days before the hearing.
 - ii. At the Traffic Hearing, time will be given to hear testimony and consider evidence from the alleged violator and Security staff.
 - iii. If an alleged violator chooses not to attend their hearing, the Committee will make its decision based on the Notice of Violation and other evidence presented.
 - iv. After each hearing, the Committee will render its decision.
 - v. The Traffic Hearing will be documented by a written report of the proceedings.

- vi. A letter stating the Committee's decision will be sent to the alleged violator within 10 days following the hearing. If the Committee finds the individual guilty, the letter will inform the violator of the penalty and present the choice of paying the scheduled fine or, if eligible, attend Traffic School.
- d. Traffic School:
 - i. The Laguna Woods Village Traffic School will be a 2 hour class addressing traffic safety topics, and designed for Laguna Woods Village drivers.
 - ii. Traffic School is available to a violator once during any 3 year period.
 - iii. The Security Division will provide instructors to teach Traffic School.
 - iv. Every attendee must pay an administrative fee prior to attending Traffic School.
 - iv.v. Following citations are ineligible for Traffic School: Parking, RV Lot Parking, Handicap Parking, and specific Moving Violations (Hit and Run, Valid Driver's Licenses Not Produced and Reckless Driving.
- e. For On-Duty EMPLOYEES, the Notice of Violation will be forwarded to the managing agent's Director of Human Resources for handling according to the managing agent's disciplinary policy.

5. FINES

See Schedule of Traffic Monetary Penalties

6. VEHICLE TOW AWAY

The California Vehicle Code authorizes private property tow-away at the vehicle owner's expense. Vehicles may be towed immediately or after a 96 hour waiting period as indicated below.

- a. Immediate Tow Away – any vehicle with the following conditions:
 - i. In a space designated for handicapped parking while not displaying a valid disabled (handicapped) license plate or placard.
 - ii. In a no parking zone.
 - iii. Within 15 feet of a fire hydrant.
 - iv. Blocking an entrance or exit.
 - v. Blocking a roadway or posing a hazard to traffic.
 - vi. Posing a safety or environmental hazard.
- b. Resident's Private Tow Away - An ASSIGNED PARKING space (e.g. carport, driveway, garage) is provided for the exclusive use of the RESIDENT who controls (is in lawful possession of) that location. No vehicle may be parked in any ASSIGNED PARKING location without that controlling RESIDENT'S written permission. California Vehicle Code §22658 allows a person in lawful possession of private property (the controlling RESIDENT) to order the immediate tow-away of any vehicle parked without permission in that person's ASSIGNED PARKING space. Tow-away is made at the vehicle owner's expense. Because the tow-away is made from a restricted use common area location, the towing is a private matter between the RESIDENT ordering tow-away, the vehicle owner, and the towing company. GRF, the Mutual

Corporations, and the Security Division are not parties to and assume no authority or liability in the matter.

- c. Tow Away after 96 Hour Notice
 - i. Non-Resident Vehicle in Assigned Parking
 - ii. Non-Resident Vehicle in other than Assigned Parking
Except as provided above, the Security Division is authorized to tow-away at the vehicle owner's expense an UNAUTHORIZED VEHICLE or NON-RESIDENT vehicle, not in ASSIGNED PARKING, for any violation of these rules, upon requesting compliance to correct the violation or remove the vehicle from the Community and compliance is not made within 96 hours of written notification.
 - iii. Resident Vehicle in Any Location
Except as provided above, the Security Division is authorized to tow-away at the vehicle owner's expense a RESIDENT VEHICLE for any violation of these rules, upon receiving specific authorization from GRF.

7. LISENCE AND REGISTRATION REQUIREMENTS

- a. DRIVERS LICENSE REQUIRED** - Any person operating a MOTOR VEHICLE is required to have a valid driver's license in their possession and present it to any member of the Security Division upon request or shall be required to surrender any GRF decal(s) for DMV registered vehicles in their name. A valid driver's license must be provided within 14 days and failure to do so shall result in the Residents assigned GRF decals(s) being confiscated.
EXCEPTION: GOLF CART
- b. VEHICLE REGISTRATION REQUIRED** - Every MOTOR VEHICLE is required to display current on-street license plate and registration, and the person in control thereof must present current registration documentation to any member of the Security Division upon request.
EXCEPTION: GOLF CART
- c. AUTHORIZED RESIDENT VEHICLE TYPES** - GRF decals will only be issued to RESIDENT VEHICLES of the following types:
 - i. Automobile (passenger car).
 - ii. Sport utility vehicle (SUV).
 - iii. Passenger van designed to carry up to 11 passengers (including a not-for-hire commuter carpooling van).
 - iv. PICKUP TRUCK used and maintained solely for personal, non-commercial use.
 - v. GOLF CART.
 - vi. GOLF CAR.
 - vii. Motorcycle that is government licensed and equipped for on-street operation.

- viii. Off-highway style vehicle that is government licensed and equipped for on-street operation. (Example: a properly equipped and licensed “dune buggy”).
 - ix. Recreational Vehicles.
Only RESIDENT OWNED recreational vehicles kept in the GRF Recreational Vehicle Storage Area, subject to its rules and provisions.
 - x. No other vehicle types are approved.
- d. GRF VEHICLE DECAL REQUIRED
All RESIDENT MOTOR VEHICLES must be registered with GRF and properly display the current GRF vehicle decal while in LAGUNA WOODS VILLAGE. Decals may be issued in any combination to eligible motor vehicles, golf carts and golf cars, up to the total authorized per Manor. Decal counts do not include motorhomes and commercial vehicles stored in the GRF Recreational Vehicle Storage Area.

Each MANOR is allowed to receive a limited number of GRF decals based on the number of original construction bedrooms.

- i. 1 Bedroom MANOR up to 2 decals
- ii. 2 Bedroom MANOR up to 3 decals

8. DRIVING

- a. STAY ON PAVEMENT - Vehicles are allowed only on streets, cul-de-sacs, driveways, and designated parking areas designed for such use. Vehicles may not be driven or parked off pavement.
EXCEPTIONS: Certain specific and limited exceptions are detailed in Section 8 - Golf Carts and Golf Cars; Section 9 – Bicycles; and Section 11 - Managing Agent.
- b. TRAFFIC CONTROL DEVICES - Persons must obey all traffic signs, and pavement and curb markings.
- c. SPEED LIMITS - ***Vehicles may never be driven faster than is safe for the prevailing conditions*** and may not exceed the posted speed limit.
 - i. 25 MPH: All streets, unless otherwise posted.
 - ii. 15 MPH: All cul-de-sacs and parking areas, unless otherwise posted.
 - iii. 10 MPH: All inbound gate entrances.
- d. STOP SIGNS - When approaching a stop sign, drivers must stop at the limit line, if marked, otherwise before entering the crosswalk on the near side of the intersection.
 - i. The limit line is a white line painted across the driver’s lane just before the stop sign or crosswalk.
 - ii. If there is no limit line or crosswalk, drivers must stop at the entrance to the intersecting roadway.
 - iii. If visibility is restricted at the limit line or crosswalk, drivers may need to pull forward and stop again before safely passing through the intersection.

- iv. Drivers must always make a full and complete stop. So called “California stops” or “rolling stops” are not allowed; the wheels of the vehicle must stop turning.
- e. RIGHT OF WAY
 - i. Emergency Vehicles - Drivers must yield (e.g. pull over to the side of the road and stop) to any law enforcement, fire or ambulance vehicle with emergency lights illuminated or siren in use.
 - ii. Pedestrians - The driver of a vehicle must yield the right-of-way to a PEDESTRIAN crossing the roadway. The driver of a vehicle approaching a PEDESTRIAN must exercise all due care and reduce the speed of the vehicle or take any other action relating to the operation of the vehicle as necessary to safeguard the safety of the PEDESTRIAN.
No PEDESTRIAN may suddenly leave a curb or other place of safety and walk or run into the path of a vehicle that is so close as to constitute an immediate hazard. No PEDESTRIAN may unnecessarily stop or delay traffic.
 - iii. Side Road - A driver entering a through road from a cul-de-sac or side road must yield to vehicles on the through road.
 - iv. Stop Sign - At an intersection controlled by a stop sign, the first vehicle to arrive has the right of way. If two vehicles arrive at the same time, the vehicle to the right has the right of way.
 - v. Travel Lanes - Do not drive to the left of center of the road, even when no center line is present.
 - vi. Turns - A driver making a left turn or U-turn must yield to oncoming traffic.
- f. WIRELESS COMMUNICATIONS
 - i. Drivers may not operate a cell phone without the use of a hands-free device.
 - ii. Drivers may not use a wireless device to write, send or read communications, or view images.
- g. SEAT BELTS
 - i. Drivers must wear a seat belt when driving.
 - ii. Adult passengers must wear seat belts.
 - iii. Younger passengers must be secured in a seat belt or child passenger restraint system of the type required by law on a public street.
- h. USE OF LIGHTS
 - i. All MOTOR VEHICLES must operate head lamps and tail lamps from ½ hour after sunset to ½ hour before sunrise.
 - ii. MOTOR VEHICLES must operate head lamps and tail lamps whenever the windshield wipers are in continuous use due to moisture.
EXCEPTIONS: GOLF CARTS are not required to be equipped with windshield wipers.
 - iii. MOTOR VEHICLES approaching and entering any Laguna Woods Village gate at night must use low beam headlamps.
 - iv. PEDESTRIAN or BICYCLE on a roadway at night must shine a flashlight or otherwise display lighting sufficient to be plainly visible in any direction within 200 feet. This includes any vehicle using human power, or a self-

propelled or motorized wheelchair, invalid tricycle, electric personal assistive mobility device (e.g. Segway) or motorized quadricycle.

- v. If the vehicle is so equipped, turn signals must be used continuously during the last 100 feet traveled before turning.
- i. **OPEN CONTAINER**
Do not drink any alcoholic beverage while in a vehicle. No one in a vehicle may possess any container of an alcoholic beverage that has been opened, or a seal broken, or the contents of which have been partially removed.
- j. **DRIVING UNDER THE INFLUENCE**
Do not drive while under the influence of any alcoholic beverage, or drug, or under the combined influence of any alcoholic beverage and drug. Even on private property, driving under the influence is a crime (California Vehicle Code §23152) that may cause the driver to be arrested by law enforcement officers.
- k. **RECKLESS DRIVING**
Reckless driving means operating a motor vehicle in a dangerous and negligent manner or with a willful or wanton disregard for the safety of persons or property. Always drive with due regard for the safety of people and property.

9. PARKING

GRF owned vehicles and equipment are exempt from this Section. At least one vehicle must be park in the carport.

- a. **Vehicle Prohibited** - The following vehicles are always prohibited from parking in LAGUNA WOODS VILLAGE:
 - i. **ABANDONED VEHICLE.**
 - ii. **UNAUTHORIZED VEHICLE.**
 - iii. **Aircraft.**
 - iv. **Boats, personal watercraft, and their trailers, except as allowed in Section 7.8 - Recreational Vehicles Restricted.**
 - v. **INOPERABLE VEHICLE or part of a vehicle.**
 - vi. **Off-road vehicle (not street licensed) other than GOLF CART or GOLF CAR.**
 - vii. **Vehicle designed to carry 12 or more passengers, except busses to load or offload passengers with approval from the Community Access or Recreation Departments.**
 - viii. **COMMERCIAL VEHICLES, except when necessarily and actively used in providing goods and services to the Village or its RESIDENTS.**

b. General Parking Rules

- i. Park Safely - At no time may a vehicle be parked in a manner creating a traffic hazard.
- ii. Fire Hydrant - At no time may a vehicle be parked within 15 feet of a fire hydrant. Vehicles in violation are subject to immediate tow-away at owner's expense. See Section 4 – Towing Policy.
- iii. Sidewalk - Except to safely cross on a roadway or driveway, no vehicle may be driven or parked with any portion of it on a sidewalk.
- iv. Off Pavement - At no time may a vehicle be driven or parked with any portion of it off pavement.
EXCEPTIONS: Certain specific and limited exceptions are detailed in Section 8 - Golf Carts and Golf Cars; Section 9 – Bicycles; and Section 11 - Managing Agent.
- v. Curb or Parking Stall - Vehicles may park in a designated parking stall or along a curb or sidewalk.
- vi. Parking along a curb or sidewalk:
 1. Vehicles on a 2-way travel roadway must be parked with the passenger side wheels alongside the curb or sidewalk.
 2. Vehicles on a 1-way travel roadway may park alongside the curb or sidewalk on either side of the roadway.
 3. The front and rear wheels alongside must be within 18” of the curb or sidewalk edge.
EXCEPTION: If the entire vehicle is within a marked parking stall, the wheels may exceed 18” from the curb or sidewalk.
 4. Vehicles may not be parked in, or within 20 feet of a street intersection.
- vii. Parking in a marked stall - Vehicle must fit and be parked completely within the marked boundaries of a parking space.
- viii. Parking in an unmarked stall - A vehicle may be parked in a location that is not a marked stall; however, at no time may it be parked in a manner that creates a traffic hazard, interferes with other vehicle access, PEDESTRIAN traffic, or access to facilities or equipment.
- ix. Inoperative Vehicle - At no time may an INOPERATIVE VEHICLE be LAGUNA WOODS VILLAGE
- x. Abandoned Vehicle - At no time may an ABANDONED VEHICLE be LAGUNA WOODS VILLAGE.
- xi. Unauthorized Vehicle - At no time may an UNAUTHORIZED VEHICLE be parked in LAGUNA WOODS VILLAGE.

c. Time Limited Parking

- i. Assigned Parking - Not applicable on property governed by GRF.
- ii. Unassigned Parking - Signs and curb and pavement markings that limit or prohibit parking apply at all times.
Red zone: No stopping, standing or parking.
EXCEPTIONS:
 1. A driver may stop to avoid conflict with other traffic.
 2. An attended vehicle may stop for passenger transfers.
 3. An attended vehicle may stop for use of a mailbox.

4. An attended vehicle may stop or stand while necessarily engaged in work.

Examples: moving or delivery truck.

5. An unattended vehicle or piece of equipment may park when necessary and is authorized by the Security Division.

Blue zone: Parking is permitted only when the vehicle is displaying a valid, government issued disabled (handicapped) license plate or placard.

Fire hydrant zone: No person shall stop, park, or leave standing any vehicle within 15 feet of a fire hydrant. Vehicles in violation are subject to immediate tow-away at owner's expense. See Section 4 – Towing Policy.

Green zone: Parking may not exceed 10 minutes, or as posted by sign or curb marking.

EXCEPTION: Unlimited time parking in a Green Zone is permitted only when the vehicle is displaying a valid government issued disabled (handicapped) license plate or placard.

Grey zone: Same as Unpainted.

Handicapped zone: See "Blue zone."

White zone: Loading and unloading only.

Yellow zone: Commercial vehicle loading and unloading only.

Unpainted: Parking is permitted for up to 7 continuous days, unless otherwise restricted. Parking is always prohibited within 15 feet of a fire hydrant even if the curb is unpainted. See Fire hydrant zone above.

EXCEPTION: Resident's extended absence parking.

GUEST PARKING zone: RESIDENT VEHICLES are prohibited from using the location between 8:00 a.m. and 10:00 p.m.

RESERVED PARKING zone: Parking is prohibited by unauthorized vehicles.

VISITOR PARKING zone: RESIDENT VEHICLES are prohibited from using the location between 8:00 a.m. and 10:00 p.m.

d. RESIDENT'S EXTENDED ABSENCE PARKING

Due to a RESIDENT'S extended absence from the Village, a RESIDENT VEHICLE may be parked in UNASSIGNED PARKING for more than 7 days under the following conditions:

- i. RESIDENT'S ASSIGNED PARKING space must be occupied during the same time period by another RESIDENT VEHICLE.
- ii. As a courtesy to fellow RESIDENTS, vehicle must be parked as far as practicable from MANORS, preferably on a named street rather than in a numbered cul-de-sac.
- iii. Vehicle MAY NOT be parked at any GRF facility (Clubhouse, stables, Community Center, Service Center, etc.).

Exception: RESIDENTS and their guests travelling by tour bus may park for up to 15 days at Clubhouse 3 or Clubhouse 5. Vehicles must display on the dashboard a placard on 8 ½" x 11" colored stock that includes the printed name of the sponsoring club, an emergency phone number associated with the tour and the return date from travel.

- iv. RESIDENT must arrange to keep the vehicle's GRF decal, government registration, appearance and operating condition up to date. Vehicles that become INOPERABLE, or appear neglected or ABANDONED become subject to tow-away at owner's expense. See Section 4 - Towing Policy.
 - v. The RESIDENT must provide written notification to the Security Division to SAFELIST the vehicle.
 - vi. NON-RESIDENT vehicles are not eligible for extended parking privileges.
- e. **CONTRACTOR and SERVICE VEHICLE PARKING**
 Contractor and service vehicles, including personal vehicles driven by workers, must be parked on named streets and are prohibited from parking within numbered cul-de-sacs or MANOR parking lots.
 Contractors may park on a SPONSORING RESIDENT'S driveway with that RESIDENT'S permission, but may not obstruct the sidewalk.
 Contractor and service vehicles, including personal vehicles driven by workers:
- i. Must be parked on named streets.
 - ii. May not be parked at GRF facilities.
 - iii. May not be parked within numbered cul-de-sacs or MANOR parking lots.
 EXCEPTIONS: Vehicles, equipment and materials immediately and directly required for the performance of work; Vehicles immediately loading or unloading; GRF owned vehicles and equipment; GRF or housing mutual's contractor vehicles and equipment.
- f. **OVERNIGHT PARKING PERMITS**
 GRF owned vehicles and equipment are exempt from this Section.
 The following vehicles and equipment are prohibited from parking at any time between the hours of 12:00 a.m. (midnight) and 6:00 a.m.:
- i. Vehicle not displaying a valid GRF decal or Overnight Parking Permit.
 - ii. Recreational Vehicle, except as provided in Section 7.8 - Recreational Vehicles.
 - iii. COMMERCIAL VEHICLE, construction/maintenance equipment, storage and disposal units, building materials. Vehicles displaying advertising (except "For Sale" signs).
 EXCEPTION: Overnight Parking Permits will be issued by Community Access or the Security Division, for COMMERCIAL VEHICLES, equipment, and materials utilized in authorized activities conducted for the Village, or its RESIDENTS.
 - iv. The Overnight Parking Permit must be displayed face-up on the driver side dashboard of the MOTOR VEHICLE, or prominently affixed to the front of trailers or equipment.
 - v. Authorized Permits:
 Every NON-RESIDENT vehicle, when parked in LAGUNA WOODS VILLAGE at any time between the hours of 12:00 a.m. (midnight) and 6:00 a.m., must display face-up on the driver side dashboard a valid Overnight Parking Permit issued by the managing agent.
 Overnight Parking Permits are issued to GUESTS driving any of the authorized vehicle types listed in Section 5.3, above, and by the managing

agent to vehicles and equipment used in support of Village or residential needs.

Any NON-RESIDENT vehicle parked without an Overnight Parking Permit issued is deemed an UNAUTHORIZED VEHICLE and subject to tow-away at vehicle owner's expense. See Section 4 - Towing Policy.

EXCEPTIONS: After 9:00 p.m., a RESIDENT SPONSOR may SAFELIST a GUEST vehicle for the current night only by calling Security Communications at (949) 580-1400. The SPONSOR RESIDENT must provide:

1. SPONSOR'S MANOR and ID numbers.
2. GUEST'S first name.
3. GUEST'S vehicle license plate number.
4. GUEST'S vehicle parking location.

g. RECREATIONAL VEHICLES (RV) RESTRICTED

Daily parking is limited to the GRF Recreational Vehicle Storage Area. Refer to the GRF Recreational Vehicle (RV) Parking Areas Rules and Regulations.

Except for the Recreational Vehicle Storage Area, an RV may be parked IN LAGUNA WOODS VILLAGE only when meeting all of the following conditions:

- i. RV MAY NOT be parked at any GRF facility (Clubhouse, Stables, Community Center, Service Center, etc.).
- ii. RV is parked only for the purpose of loading or unloading. Other activities, such as sleeping or resting in the RV, and vehicle maintenance are not allowed.
- iii. RV is parked with engine and accessory equipment (e.g. exterior lights, generator, air conditioner, audio and video equipment) shut off.
- iv. Extensions such as slide-outs, tilt-outs, and awnings must be closed.
- v. RV may not be attached to any external power supply.
- vi. Leveling jacks, if used, must include a base plate sufficient to prevent damage to pavement.
- vii. RV is parked for no more than 6 hours at a time.

EXCEPTION: Permission to park overnight immediately before or after a road trip will be reasonably granted by the Security Division. Vehicle must be removed no later than 12:00 noon the following day.

h. FOR SALE SIGNS

RESIDENT VEHICLES may display a maximum of two (2) "For Sale" signs advertising that vehicle. Each sign may be up to 9" x 12" in size. No signage may be on the exterior of the vehicle.

i. ADVERTISING

Any signage advertising a business or organization is prohibited on a vehicle parked overnight between the hours of 12:00 a.m. (midnight) and 6:00 a.m. Displaying a name or contact information, such as a physical or communications address, constitutes advertising.

EXCEPTIONS: Commercial vehicle or equipment displaying a valid GRF Overnight Parking Permit issued by the managing agent; License plate frames,

and vehicle manufacturer's incidental identification and accessory items (Example: vehicle brand and model nameplates); Signs allowed in Section 7.9 – For Sale Signs; GRF vehicles.

j. REPAIRS

Vehicles may not be rebuilt or rehabilitated, major service may not be performed, and fluids may not be changed.

k. WASHING

In the interest of water conservation, vehicle washing using water is prohibited. Waterless type cleaning products (e.g. "waterless car wash") may be used.

10. GOLF CARTS and GOLF CARS

Unless exempted in this Section, all GRF Vehicle, Parking and Traffic Rules, including stop sign, speed limit, parking, and GRF decal rules, apply to GOLF CARTS and GOLF CAR, just as any other MOTOR VEHICLE.

a. Golf Carts

- i. Drivers License - A driver's license is not required to operate a GOLF CART.
- ii. Minimum Age - A NON-RESIDENT driving a GOLF CART must be both:
 1. Age 16 years or older.
 2. Accompanied by a RESIDENT.
- iii. Vehicle Registration - No government vehicle registration is required.
- iv. Lights - Must operate head lamps and tail lamps from ½ hour after sunset to ½ hour before sunrise.
- v. Stay on Pavement - Driving off pavement is prohibited.
- vi. EXCEPTION:

Limited driving off pavement is allowed at the GRF 27-hole golf course, in accordance with golf course rules.
- vii. Sidewalks and Patios - Driving or parking is not allowed on sidewalks, breezeways, or patios.
- viii. Cart Paths - Driving on paved cart paths is permissible. On a cart path the driver must:
 1. Travel at a slow speed that is reasonable and prudent.
 2. Exercise due regard for the safety of all PEDESTRIANS.
 3. Yield the right-of-way to all PEDESTRIANS.
- ix. Parking on a cart path is prohibited, except in a marked parking stall.

b. GOLF CAR

- i. May be driven on a paved cart path.
- ii. On a cart path the driver must:
 1. Travel at a slow speed that is reasonable and prudent.
 2. Exercise due regard for the safety of all PEDESTRIANS.
 3. Yield the right-of-way to all PEDESTRIANS.
- iii. Parking on a cart path is prohibited, except in a marked parking stall.

c. UNATTENDED EXTENSION CORDS, BATTERY CHARGERS

- i. Unattended extension cords may not be used for any purpose.
- ii. All golf cart battery chargers must be elevated a minimum of six inches from the floor.

11. PLUG-IN ELECTRICAL VEHICLES (PEV)

- a. Non-resident PEVs are prohibited from connecting to common area outlets.
- b. Any PEV connected to a common area outlet without authorization may be disconnected and/or owner contacted by Security staff, in addition to the other enforcement actions allowed in these rules.
- c. Owners of PEVs are solely responsible for the proper use and maintenance of their vehicle and any associated equipment used in charging the vehicle and may not make any unauthorized alterations to Mutual outlets, wiring, circuit breakers or electric service panels.
- d. Resident Vehicles that are battery electric powered Golf Carts may connect to Mutual common area electricity upon payment of the electrical use fee set by the Board.
- e. Resident PEVs of other types (e.g. battery electric and plug-in hybrid vehicles) are allowed to connect to Mutual common area electricity upon payment of the electricity user fee set by the Mutual Board, and Resident must properly display a Mutual issued Electric Vehicle (EV) decal on the vehicle.
- f. An annual electricity usage flat fee of \$240 per year or \$20 per month may be prorated for every PEV registered to any MANOR that does not have a private garage per the requirements of the BOARD approved Alteration Standard Section 44 Electric Vehicle Charging Stations.
- g. Participating PEVs will be issued a Mutual authorized EV decal, affixed by staff to the exterior of the rearmost window in the lower corner furthest from the driver.
- h. The EV decal is the property of Third Mutual and may be revoked upon expiration, withdrawal or termination from program, or non-compliance with these rules.



- i.
- j. The EV decal signifies the PEV is authorized to connect to outlets in the Third Mutual common area.
- k. Connection to outlets controlled by GRF, United, or Mutual Fifty is prohibited, except for self-contained, fee-per-use charging stations.
- l. Connection to an outlet metered at any individual MANOR is prohibited without the controlling RESIDENT'S express permission.

- m. RESIDENTS may request to “opt-out” of the Mutual EV Decal program by submitting a signed waiver at Resident Services indicating they will not be using Mutual common area electric to charge their Plug-in Electric Vehicle (PEV), and that they understand the consequences (fines) if they violate the Mutual EV Decal policy.
- n. Unattended extension cords may not be used in Third for any purpose.
- o. All golf cart battery chargers must be elevated a minimum of six inches from the floor.

12. BICYCLES

Unless otherwise specified in this Section, all requirements of Section 6 - Rules for Driving, including stop sign and speed limit rules, and Section 7 - Rules for Parking, apply to BICYCLES.

- a. **STAY ON PAVEMENT** - BICYCLES may not be ridden off pavement.
- b. **SIDEWALKS AND CART PATHS**
 - i. Riding on a paved cart path is permissible
 - ii. Riding on a sidewalk is allowed between a point of origin or destination, and the nearest street or cul-de-sac.

EXCEPTION: Riding in Aliso Creek Park is prohibited at all times; when delivering newspapers to adjacent manors, a BICYCLE may be ridden an unlimited distance on a sidewalk.
- c. While riding on a path or sidewalk, the cyclist must:
 - i. Exercise due regard for the safety of all PEDESTRIANS.
 - 1. Travel at a speed that is reasonable and prudent.
 - 2. Yield the right-of-way to all PEDESTRIANS.
 - 3. Walk the BICYCLE when inside a building or on any covered passageway.
- d. **LIGHTS**

For safety, at night a BICYCLE must operate a headlamp and red or amber lights or reflectors to the side and rear, sufficient to be plainly visible in any direction within 200 feet.
- e. **PARKING**
 - i. Bicycles may not be parked in any manner interfering with foot or vehicle traffic.
 - ii. Bicycles must be parked utilizing parking racks where provided.
 - iii. Attended BICYCLES may be parked off pavement, but only in such a manner as not to damage landscaping.
 - iv. Parking on a cart path or sidewalk is prohibited, except in a marked parking stall.

13. PEDESTRIANS

- a. **SIDEWALKS** - For safety considerations, PEDESTRIANS may not walk upon a roadway.

EXCEPTIONS: When crossing a roadway; When there is no adjacent sidewalk available that is at least two (2) feet wide.
- b. When upon any roadway, PEDESTRIANS must:

- i. Walk facing the flow of traffic, unless upon a 1-way roadway.
- ii. Avoid stopping or delaying traffic.
- iii. Shine a flashlight or otherwise display lighting at night sufficient to be plainly visible in any direction within 200 feet.

c. RIDING DEVICE - No person may ride or propel a skateboard, scooter, tricycle, or other riding apparatus.

EXCEPTION: BICYCLES operated and equipped in accordance with these rules; A person operating a self-propelled or motorized wheelchair, invalid tricycle, electric personal assistive mobility device (ex: Segway) or motorized quadricycle.

14. MANAGING AGENT

MOTOR VEHICLES and equipment used by the managing agent are allowed on roadways, sidewalks, paths and landscape as needed to efficiently provide services, such as maintenance, landscaping and security.

Except as necessary to efficiently provide services, MOTOR VEHICLES and equipment must be parked so as not to block access, walkways, or carports.

Except for fire hydrant and handicapped parking zones, all parking locations may be used by the managing agent as needed to efficiently provide services.

15. REPORTING COLLISIONS

- a. INJURY TO A PERSON - For a collision that causes injury or death to a person:
 - i. Driver must stop and remain at the scene to provide their identity and information about the collision.
 - ii. Notify local authorities (Call 911).
 - iii. Notify the Laguna Woods Village Security Division.

b. NO INJURY TO A PERSON - For a collision with no injuries that causes damage to any property, including damage solely to the driver's own MOTOR VEHICLE or BICYCLE:

- i. Driver must stop and remain at the scene to provide their identity and information about the collision.
- ii. Driver must identify themselves to the owner or individual in control of the damaged property.
- iii. Notify the Laguna Woods Village Security Division.

GRF kindly reminds everyone that parking space is a valuable and limited resource.

- i. RESIDENTS are encouraged to limit their number of vehicles kept in the Community.
- ii. Please remind your guests to use UNASSIGNED PARKING or your own ASSIGNED PARKING space. Use of another RESIDENT'S ASSIGNED PARKING space without their written permission can result in a Notice of Violation, fine, and tow-away at the vehicle owner's expense.
- iii. The use and control of an ASSIGNED PARKING space rests exclusively with the RESIDENTS of the associated MANOR.

A NON-RESIDENT party to a MANOR such as a MEMBER, owner, leasing agent, power of attorney, successor trustee, conservator, etc. may not keep any vehicle in the Community when the subject MANOR is occupied by a RESIDENT.

The Security Division has been authorized by GRF to enforce these rules in compliance with California Vehicle Code § 22658

Security Division SCHEDULE OF TRAFFIC MONETARY PENALTIES

Moving Violations	1st	2nd	3rd	4th (or more)
600 - Speeding (6 - 10 MPH)	\$25.00	\$50.00		
601 - Speeding (11 - 15 MPH)	\$50.00	\$100.00		
602 - Speeding (16 MPH and Over)	\$100.00	\$200.00		
610 - Failure to Stop	\$50.00	\$100.00	\$200.00	
620 - Right of Way	\$25.00	\$50.00		
630 - Turn Signal	\$25.00	\$50.00		
640 - Left of Center	\$25.00	\$50.00		
* 650 - Hit and Run	\$200.00	\$400.00		
* 660 - Valid Driver's License Not Produced	\$200.00	\$400.00		
* 680 - Reckless	\$150.00	\$300.00	\$300.00	\$300.00
* 690 - Headlight Violation	\$25.00	\$25.00	\$25.00	\$25.00
691 - Riding a Bicycle on Sidewalk	\$25.00	\$25.00	\$50.00	\$50.00
695 - Other Moving	\$25.00	\$50.00		
Parking Violations	1st	2nd	3rd	4th (or more)
* 010 - Abandoned Vehicle	\$25.00	\$25.00	\$50.00	\$50.00
* 700 - No Parking Zone	\$25.00	\$50.00	\$75.00	\$100.00
* 714 - Unpermitted Electric Plug-In (EV)	\$240.00	\$480.00	\$480.00	\$480.00
000 - Unpermitted Electric Plug-In (Golf Cart)	\$100.00	\$150.00	\$200.00	\$250.00
* 716 - Unattended Extension Cords & Battery Charger	\$50.00	\$100.00	\$150.00	\$150.00
* 720 - Limited Time Parking	\$25.00	\$25.00	\$50.00	\$75.00
* 721 - Recreational Vehicle Parked over 6 Hr. Limit	\$25.00	\$25.00	\$50.00	\$75.00
* 722 - Advertising on Vehicle Parked Overnight	\$25.00	\$25.00	\$50.00	\$75.00
* 723 - Vehicle Used for Storage	\$50.00	\$100.00	\$150.00	\$200.00
* 724 - Parked on sidewalk or Grass	\$25.00	\$25.00	\$50.00	\$75.00
* 725 - Expired Vehicle Registration	\$50.00	\$100.00	\$150.00	\$150.00
* 726 - Parked Obstructing Access	\$25.00	\$25.00	\$50.00	\$75.00
* 727 - No Valid GRF Vehicle Decal or Parking Permit Displayed	\$25.00	\$25.00	\$50.00	\$50.00
* 800 - Fire Hydrant	\$25.00	\$50.00	\$50.00	\$50.00
* 730 - Other Parking Violations	\$25.00	\$25.00	\$50.00	\$50.00
Handicap Parking Violations	1st	2nd	3rd	4th (or more)
* 810 - Handicapped Parking				
With Placard & Handicap I.D. verification	\$0.00	\$25.00	\$50.00	\$75.00
* 811 - Handicapped Parking				
No Placard or Handicap I.D. Displayed	\$150.00	\$200.00	\$250.00	\$275.00
Pedestrian Violations	1st	2nd	3rd	4th (or more)
* 750 - Pedestrian Violations	\$25.00	\$25.00	\$50.00	\$50.00
RV Parking Violations	1st	2nd	3rd	4th (or more)
* 820 - Hazardous Material	\$75.00	\$100.00	\$150.00	
* 830 - Wheel Block	\$25.00	\$50.00	\$75.00	\$100.00
* 840 - Jack Support (R & R Section "W" Violation)	\$25.00	\$50.00	\$75.00	\$100.00
* 850 - Maintenance or Repair	\$25.00	\$50.00	\$75.00	\$100.00
* 860 - Miscellaneous (Minor)	\$25.00	\$50.00	\$75.00	
* 870 - Miscellaneous (Major)	\$50.00	\$100.00	\$150.00	
RV Lot Parking Violations				
* Miscellaneous (Minor)	* Miscellaneous (Major)		* Miscellaneous (Major)	
Flat Tires	Expired Registration		Unauthorized vehicle in space	
Failure to provide Registration paperwork	Utilizing RV vehicle as living quarters		Vehicle utilized for storage	
	Clutter		Generator running unattended	
	Storage outside of vehicle		Portable sheds or tents erected outside of vehicle	
	Wash-rack violation		Illegal Jack (R & R Section "X" Violation)	

* violation ineligible for traffic school

Checks Payable to "GRF" w/ reference# in memo box
Pay in person by leaving check in "Payment box"
or mailing to:

Attention: Security Division
24351 El Toro Road
Laguna Woods, CA 92637

STAFF REPORT

DATE: April 22, 2019
FOR: Security & Community Access Committee
SUBJECT: Proximity Cards

RECOMMENDATION

That the Committee receive and file this report.

BACKGROUND

Approved residents of Laguna Woods Village are issued an Identification Card (ID) for access into the Community and various GRF Facilities, such as the fitness centers, tennis courts, golf operations, and pedestrian gates. Prior to October of 2018, residents were issued ID cards with a magnetic strip that can be read by the 36 dual card readers in the Community. In October of 2018, Resident Services began issuing ID cards with magnetic strip and proximity technology to new residents.

The difference between the two cards is that the ID card with the magnetic strip requires the card to be swiped through the card reader while the proximity card only needs to be held up in front of the card reader. Both ID cards provide the same data. In the future, the goal is to install card readers on Community busses, at clubhouses and other facilities to provide beneficial data of resident usage.

DISCUSSION

There is a misconception that the ID card with the magnetic strip is ineffective compared to a proximity ID card. This is a false assumption. Both ID cards collect identical data from the dual card readers. The confusion stems from the Transportation Division using a different software and hardware system that cannot read either the ID card with the magnetic strip or the proximity card. The Information Technology Department is working to identify a system that can be implemented on the busses that allows both ID cards can be used to effectively track rider usage.

Due to the effectiveness of both types of ID cards, staff proposes to continue the phase-in the implementation of proximity technology with new residents. No large scale replacement of ID cards is proposed.

FINANCIAL ANALYSIS

The cost of a proximity ID card is \$6 per card. As such, it will cost approximately \$90,000 to replace the 15,000 ID currently in circulation.

Prepared By: Tim Moy, Chief of Security

Reviewed By: Blessilda Wright, Compliance Supervisor
Siobhan Foster, Chief Executive Officer